

Departure Checklist

Dishes, cooking pots and utensils are to be washed, dried and put away, except for a final load of clean dishes in the dishwasher (Main House).

The gas grill is to be cleaned and returned to the shed.

Return bikes, fishing equipment, games and tools in clean condition to the shed.

Put all garbage in the shed and lock the shed.

Return shed key to broom closet (Main House) or small kitchen drawer (Annex).

Stove tops, ovens, microwaves and refrigerators are to be wiped down.

Kitchen counters and the bathroom should be wiped down and left in presentable condition.

Remove all of your food from the refrigerator (you may leave condiments in the door).

Leave wet towels hanging in the bathrooms to dry.

Check the DVD, the bathrooms, drawers and closets for personal items.

If you used the key from the lockbox, please return it.

If you have time, we'll appreciate your stripping the sheets off the beds and leaving them loosely bundled on top of the beds.

Set each thermostat to 56 degrees (1 thermostat in the Annex and 2 in the Main House).

Turn off lights, AV equipment, stove and fireplace.

Lock all doors and windows (including the small lock on the top part of the Main House front door).

Set alarms.

Assure door is locked behind you as you depart.

Mail keys to Neil & Judy Bicknell: 2424 Keller Farm Drive, Boulder, CO 80304

We thank you very much for taking good care of our home and leaving it in good condition.